

SERVE

CITY HALL + POLICE + FIRE

Harrisville City City Complex

21 NOVEMBER 2024 | POLICE & CITY HALL REVIEW

BLALOCK
+ PARTNERS



SUMA: OPEN WORK AREA



2024.11.21 AGENDA

EXTERIOR DEVELOPMENT RECAP

SPACE NEEDS CONFIRMATION (POLICE)

SPACE NEEDS CONFIRMATION (CITY ADMIN.)

SCHEDULE

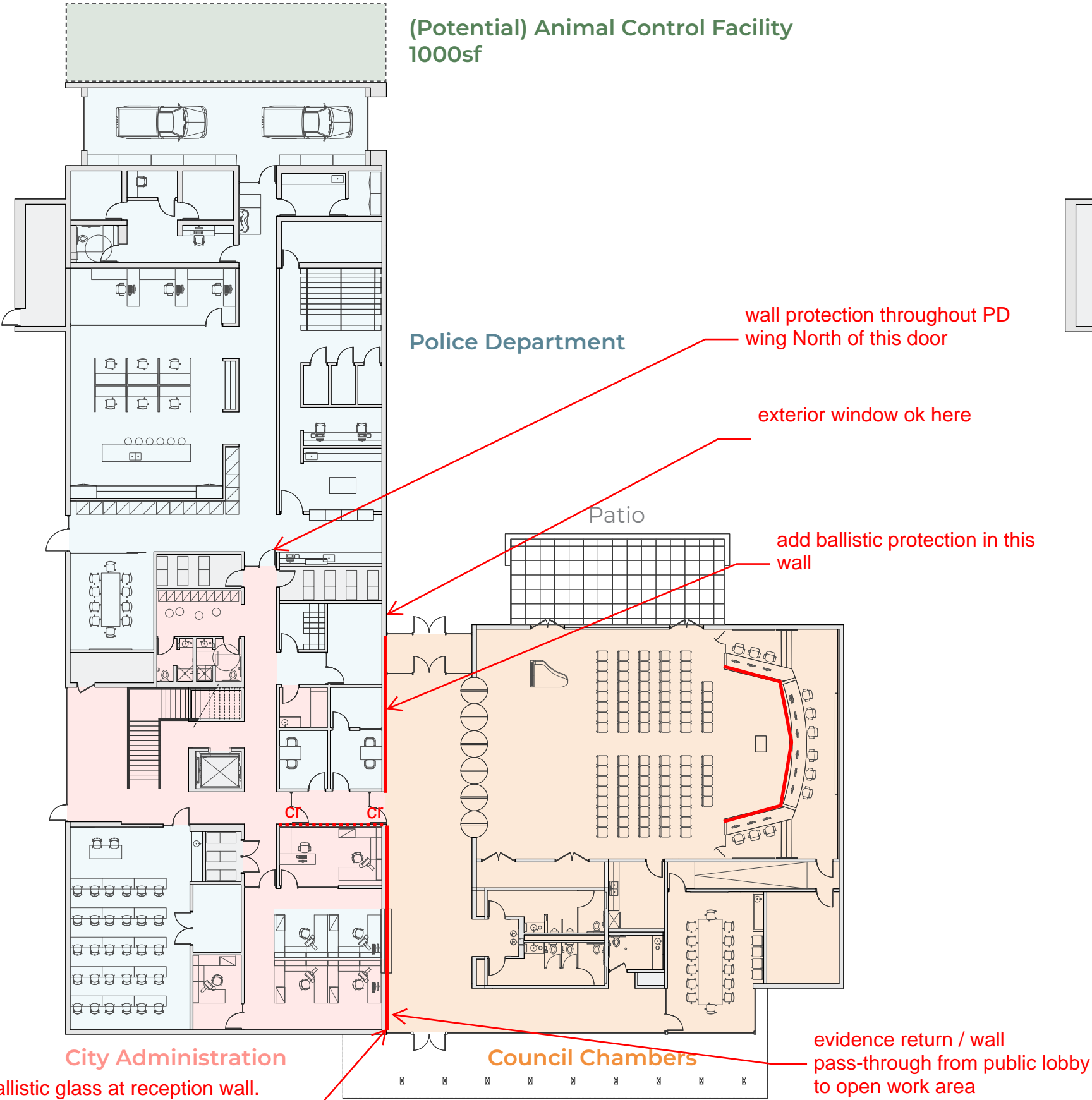
EXTERIOR DEVELOPMENT



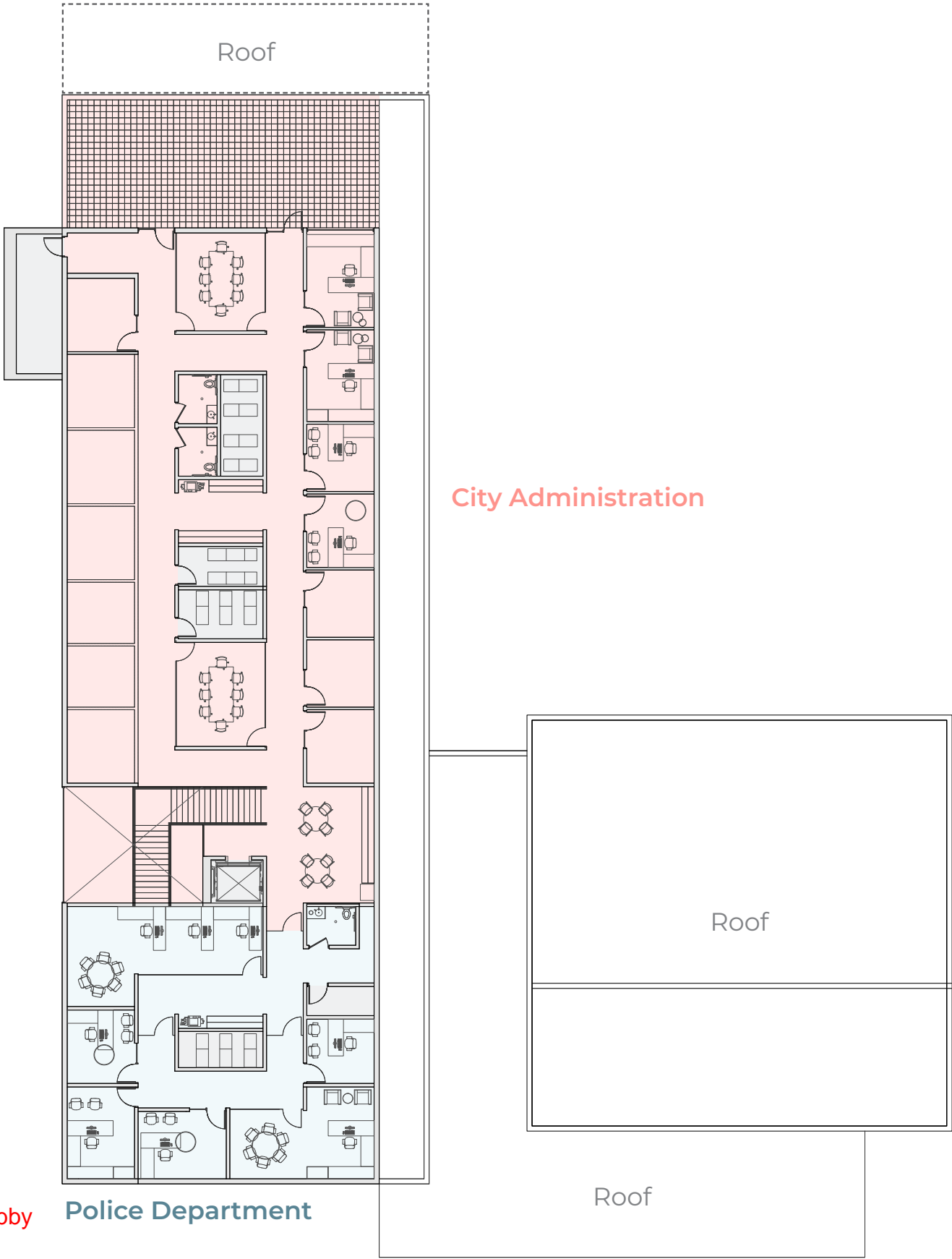
EXTERIOR DEVELOPMENT



FIRST FLOOR PLAN



SECOND FLOOR PLAN



ITEMS FOR REVIEW: TRAINING ROOM AND PATROL CONFERENCE ROOM

some interior glass OK in these rooms

- wall protection throughout PD wing North of this door

- TV screen connection from
 - table top

some exterior glass
OK in these rooms

- floor box from presenter station to TV
- presenter table remains mobile but needs to carry a full-size desktop machine

- sink with garbage disposal
- mini fridge under counter
- built-in microwave
- uppers and lowers
- grommets above trash or drawer

- no armrests on chairs for PD
- casters preferred

- white boards throughout

- drop down projector screens for VR training.
- opposite side of room from presenter end

carpet ok on floor. additional mats for training could be brought in

PATROL CONFERENCE ROOM: 8-10 people

TRAINING ROOM: 30 people + 2

FINISHES:

- Carpet, painted walls, acoustical ceilings?
- Some exterior glazing is okay (confirm)
- Interior glass looking into adjacent spaces?
- Dry erase surfaces? Pin-up surfaces?
- Roller shades or blackout shades at either exterior or interior glazing? Any vinyl privacy film?

SECURITY:

- Card reader at door? Lockable or always unlocked?

A/V:

- Any specific infrastructure for Training Simulator?
- Projector screens or digital screens? Touch-screen TV's? How many?
- Podium or table at front of room?
- Floor boxes for power? HDMI or similar connection from tables to screens?

STORAGE CLOSET:

- Sized to clear the floor - or - for training equipment, supplies, etc.
Is this adequate?

KITCHENETTE:

- Sink w/ disposal planned;
- Under-counter fridge, microwave? coffee maker?
- Upper cabinets?

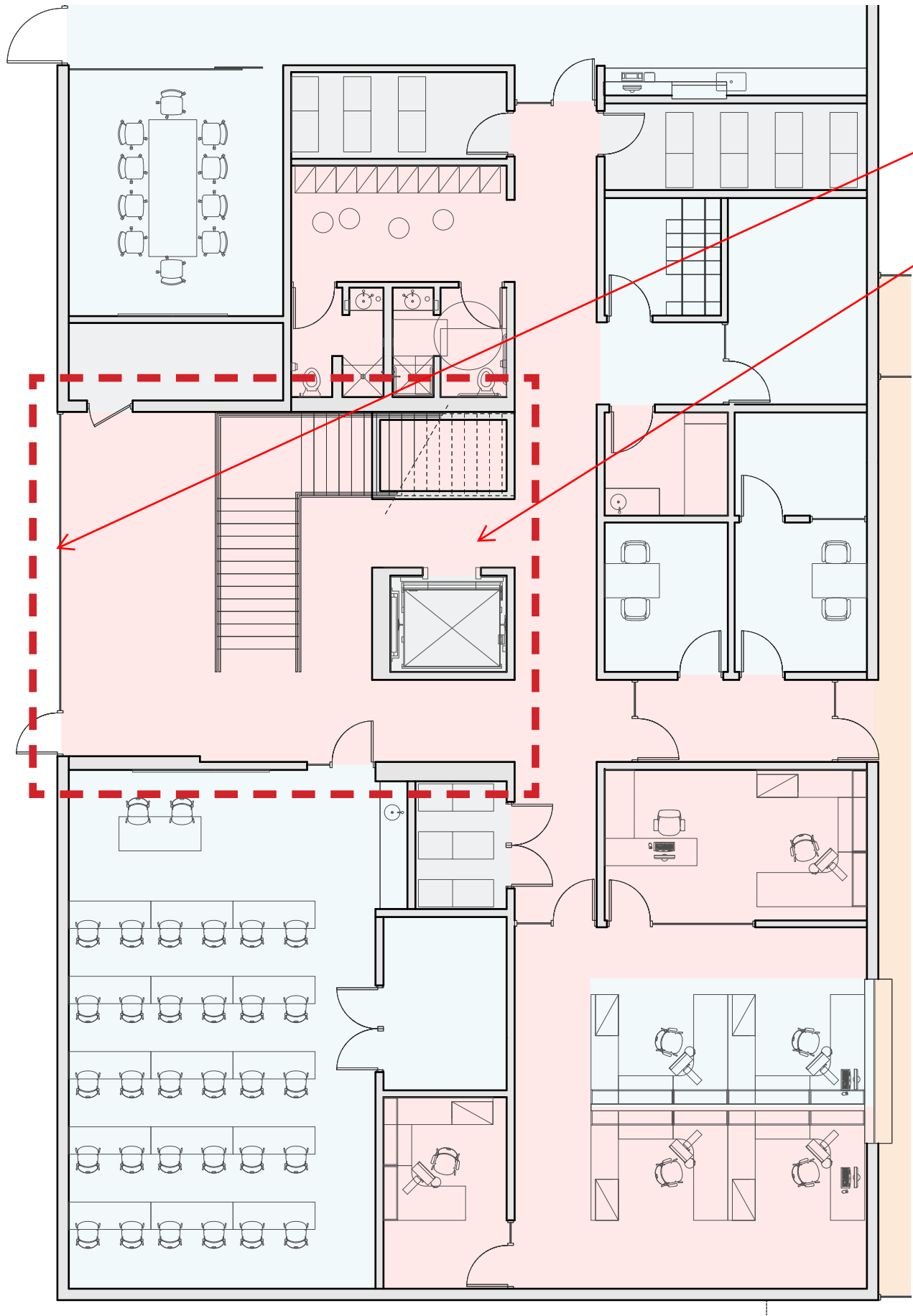
FURNITURE:

- Tables and chairs on casters?
- Tabletop hookup/grommets to power or screens?
- Movable white board or monitor?

ITEMS FOR REVIEW: TRAINING ROOM AND POLICE CONFERENCE ROOM



ITEMS FOR REVIEW: STAFF ENTRY LOBBY

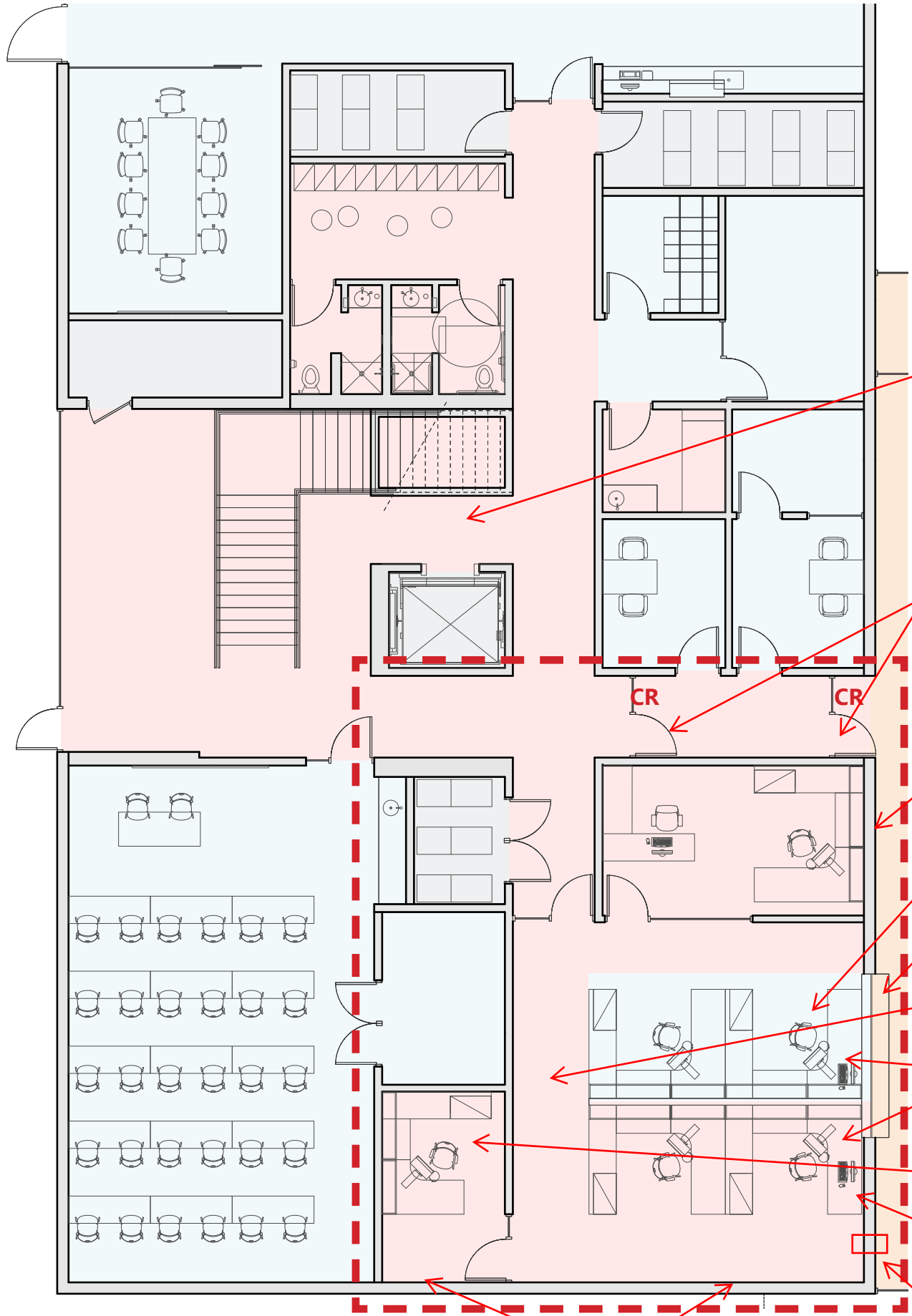


- lots of glass/views OK

- hard floor surface; easy to clean

- FINISHES:**
- Carpet or hard surface flooring? Open to above ceiling.
 - Some exterior glazing is okay (confirm)
- ELEVATOR:**
- Elevator is sized for 4-5 comfortably (confirm)

ITEMS FOR REVIEW: SOUTHEAST RECEPTION WING



- exterior glazing OK

- find a centrally located spot for the recycled paper on each level; shredding company will need access
- janitorial service will have cr clearance to building

- (1) buzzer per door for buzzing into this area from public Lobby

- see front page for ballistic surfaces

- court clerk; gets a private printer

- reception window will need a counter/ledge on both sides of glass

- this wing needs a dedicated shared copy/printer with some supply storage

- control of both buzzers occurs at two desks for redundancy / if one person is gone

- deputy recorder

- reception window will need a counter/ledge on both sides of glass; center vertical divider to split the glass in half; gaps in glass for acoustic transmittance with pass-through underneath; see field trip pics

- evidence return somewhere in this room

SECURITY:

- Acces Control (card readers)?
- Any CCTV - ?

FINISHES:

- Carpet and acoustical ceilings?
- Some exterior glazing is okay (confirm)
- Blackout shades or vinyl privacy patterns at offices?

FURNITURE:

Private Offices & Workstations: 3-4 different configurations for future review.

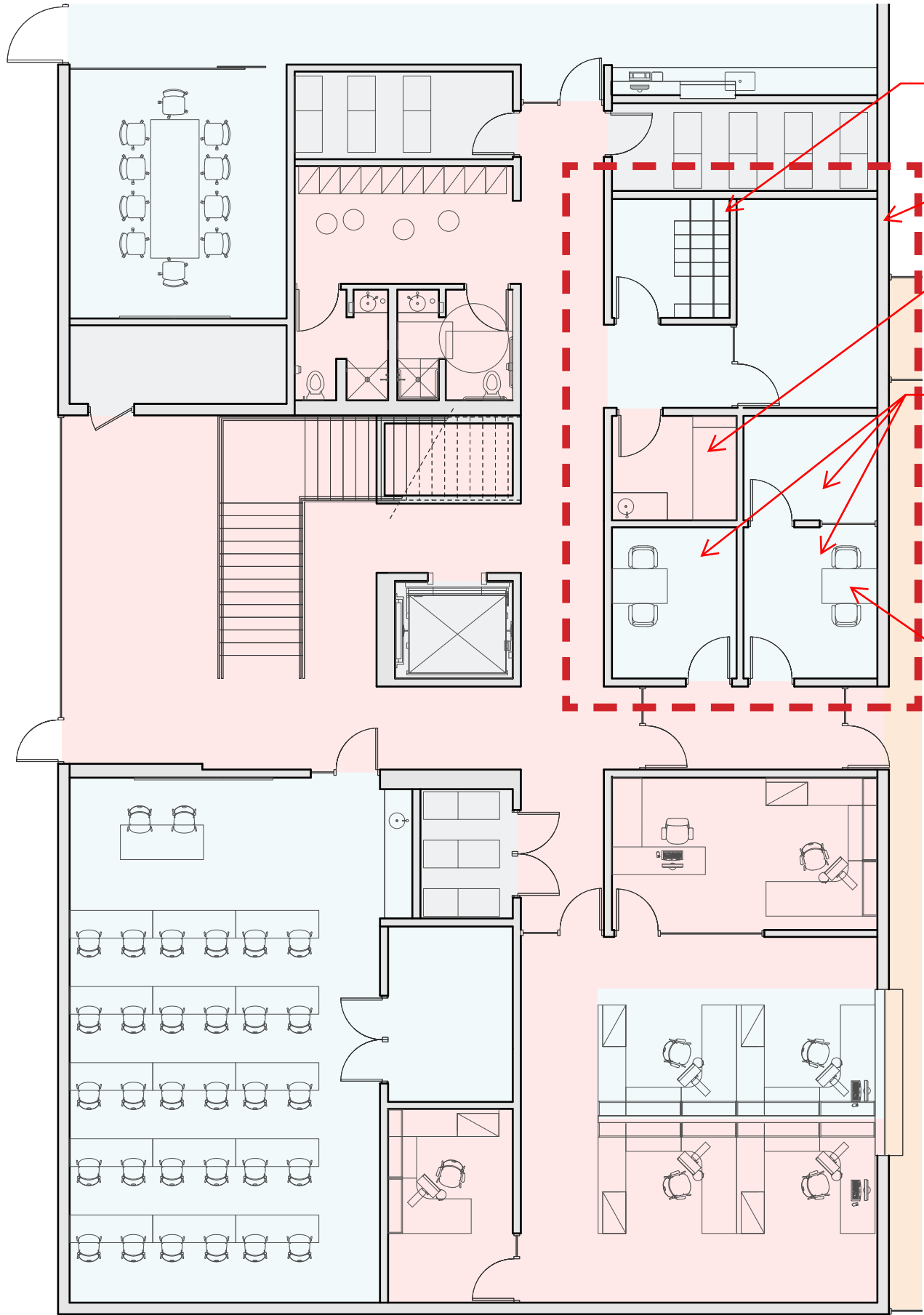
- multiple monitors? typical storage needs?
- individual / private printers - ?
- Should workstations be centered on reception window? What's the best length of the window? Is it secure glass? bullet resistant?
- Is there a space needed for a printer/copier and supplies for this office area or are personal desks adequate

ITEMS FOR REVIEW: SOUTHEAST RECEPTION WING



ITEMS FOR REVIEW: RECORDS AND SOFT INTERVIEW

- cameras in main public areas, lobby stair area. NO cameras in employee working areas



- keep this area for records storage
- study storage area of different shelving approaches and costs/value

- exterior window OK here

- sink and cabinet OK. "family room"
- change bed to a lounge

- both interview rooms need recorded audio and video
- one camera angle in each OK
- recordings are backed up locally to network room/servers

- more comfortable furniture in this room; high back, cushion chairs

SECURITY:

- Acces Control (card readers)?
- Any CCTV - ?

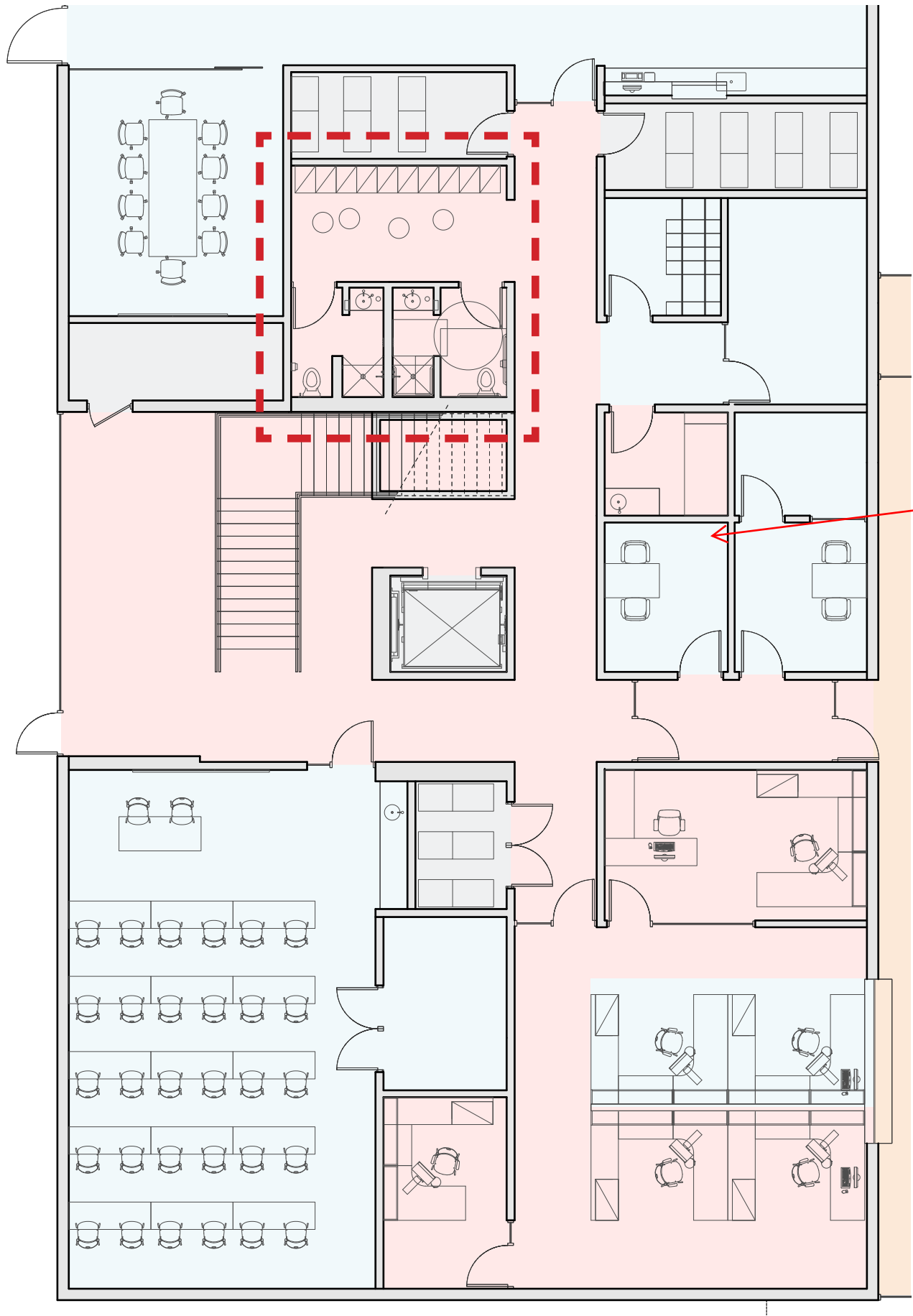
FINISHES:

- Are finishes for Soft Interview rooms and Decompression the same as typical offices or something else?
- Dry-erase or pinup surfaces in Soft Interview rooms?
- Any special wall treatment to the walls of Kid's Room?
- How large of a window between Soft Interview and Kid's Room? One-way glass?

FURNITURE:

- Are there any specific requests for Soft Interview chairs and tables? Decompression Room?
- Confirm sink and twin bed (or lounge?) in Decompression Room
- Confirm high-density storage in Records Storage Room

ITEMS FOR REVIEW: SHARED SHOWERS AND LOCKERS



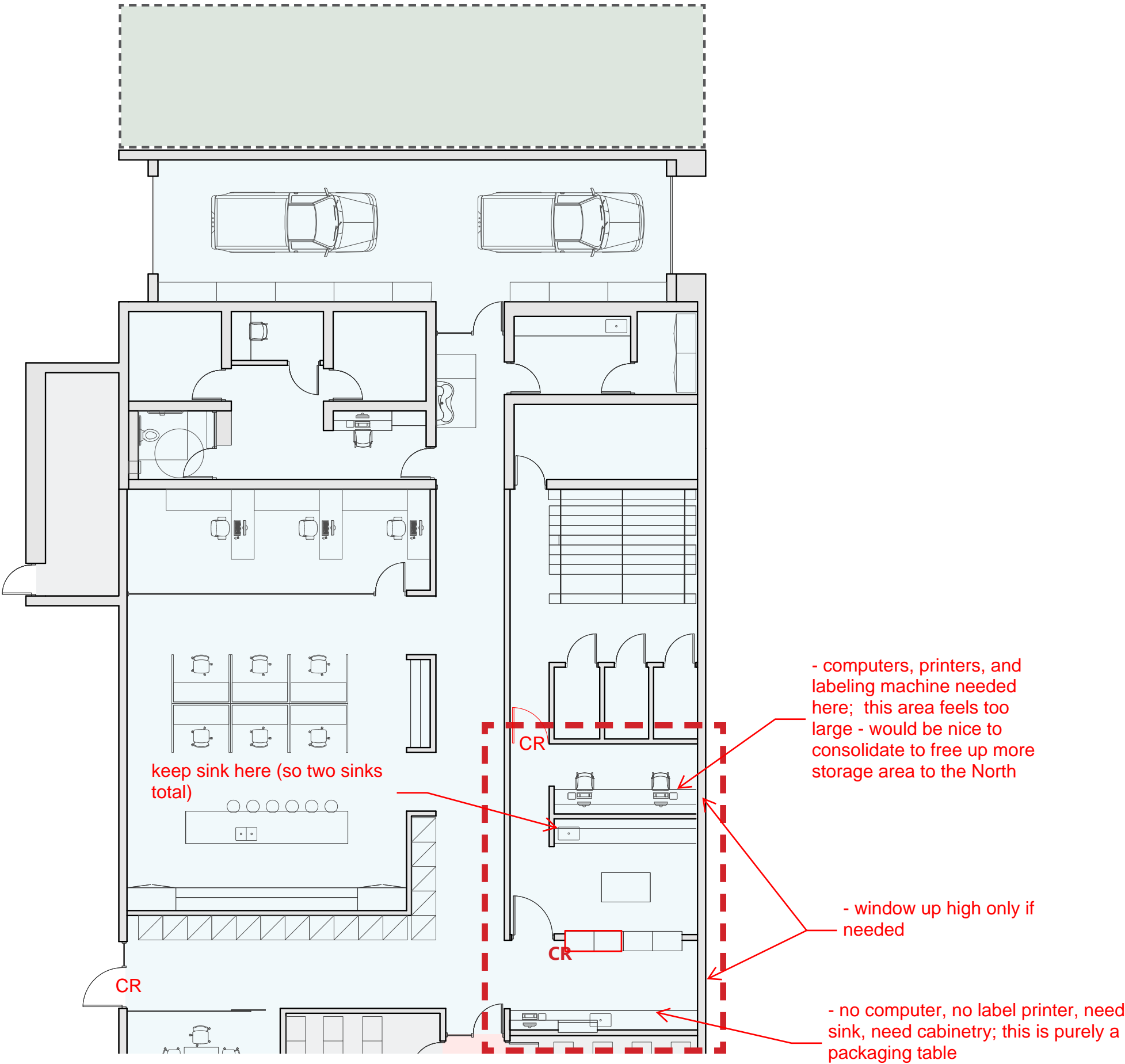
FINISHES:

- Tile flooring throughout? Tile on walls in locker room? Something else?
- Confirm fixture types. Any lessons learned from other City facilities? Automatic fixtures?
- Confirm the wall opening from Lockers to Corridor

FURNITURE:

- Confirm locker counts and sizes (10 shown; 18x24). Lockable?
- 3-4 movable stools planned (confirm)

- potentially need an area for a finger scanner with special printer machine. could go here. would need access to computer. would need a counter/piece of furniture



GENERAL:

- Confirm # of secured pass-thru openings
- Confirm types and quantities of equipment and/or fixtures outside of pass-thru openings (South wall/counter)
- Confirm types and quantities of equipment and/or fixtures at the open table area
- Do workstations need their own copy/printer?

FURNITURE:

- Office-style task chairs or something else?
- Does the open table need chairs? High top table with high top chairs?

FINISHES:

- Carpet with painted walls or something else?
- Any specific requests for finish materials in this area?

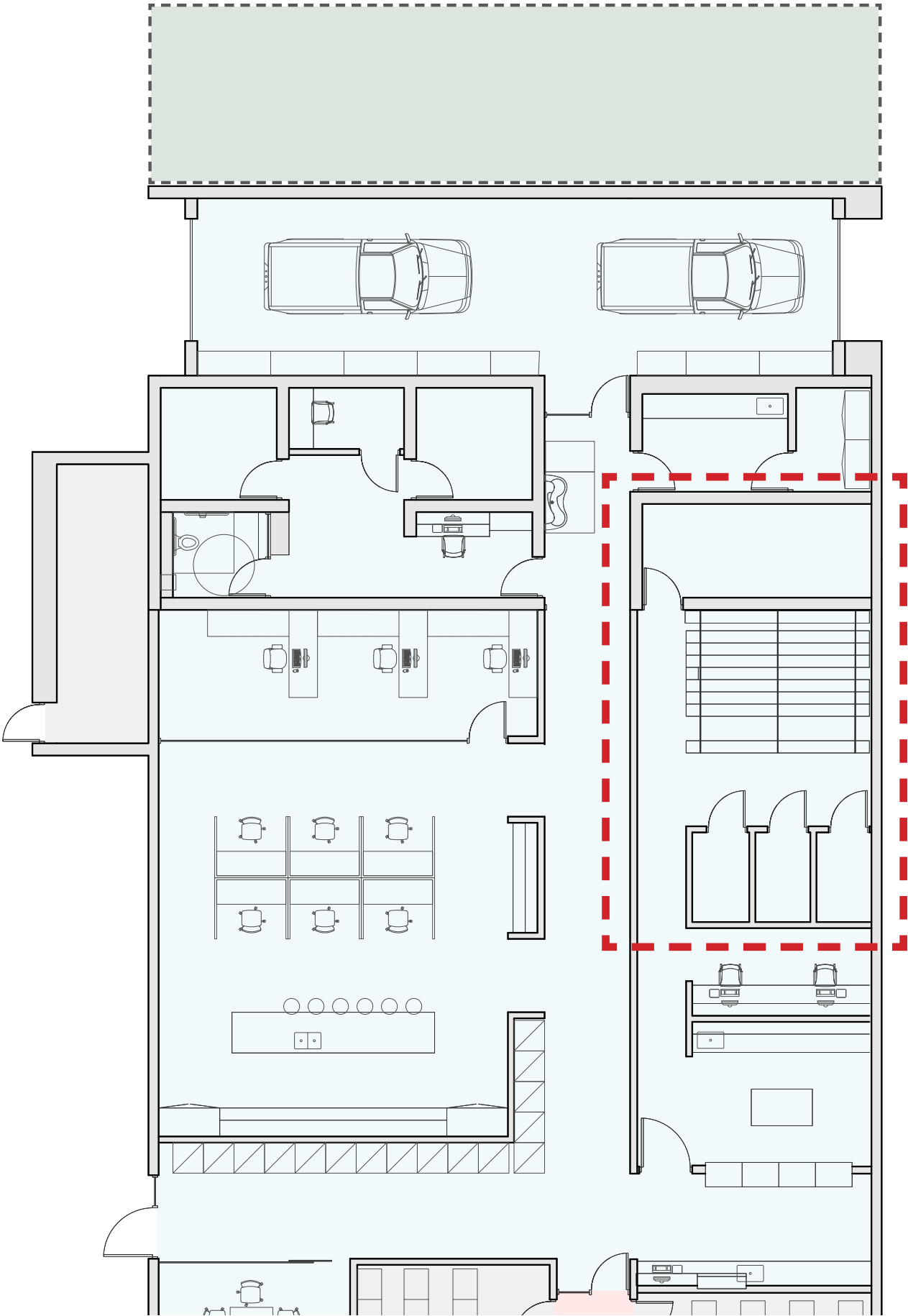
SECURITY:

- Where and how many card readers?
- Any lockable cabinetry?



- concrete floor, easily cleaned

ITEMS FOR REVIEW: EVIDENCE STORAGE



GENERAL:

- Confirm # closets and area of operable shelving
- Confirm types of storage needed in **Purge** closet (shelving, wall hangers, cabinetry, work surfaces, etc..)
- Confirm types of storage needed in **Guns, Drugs, and Money closets** (shelving, wall hangers, cabinetry, work surfaces, etc..)

FURNITURE:

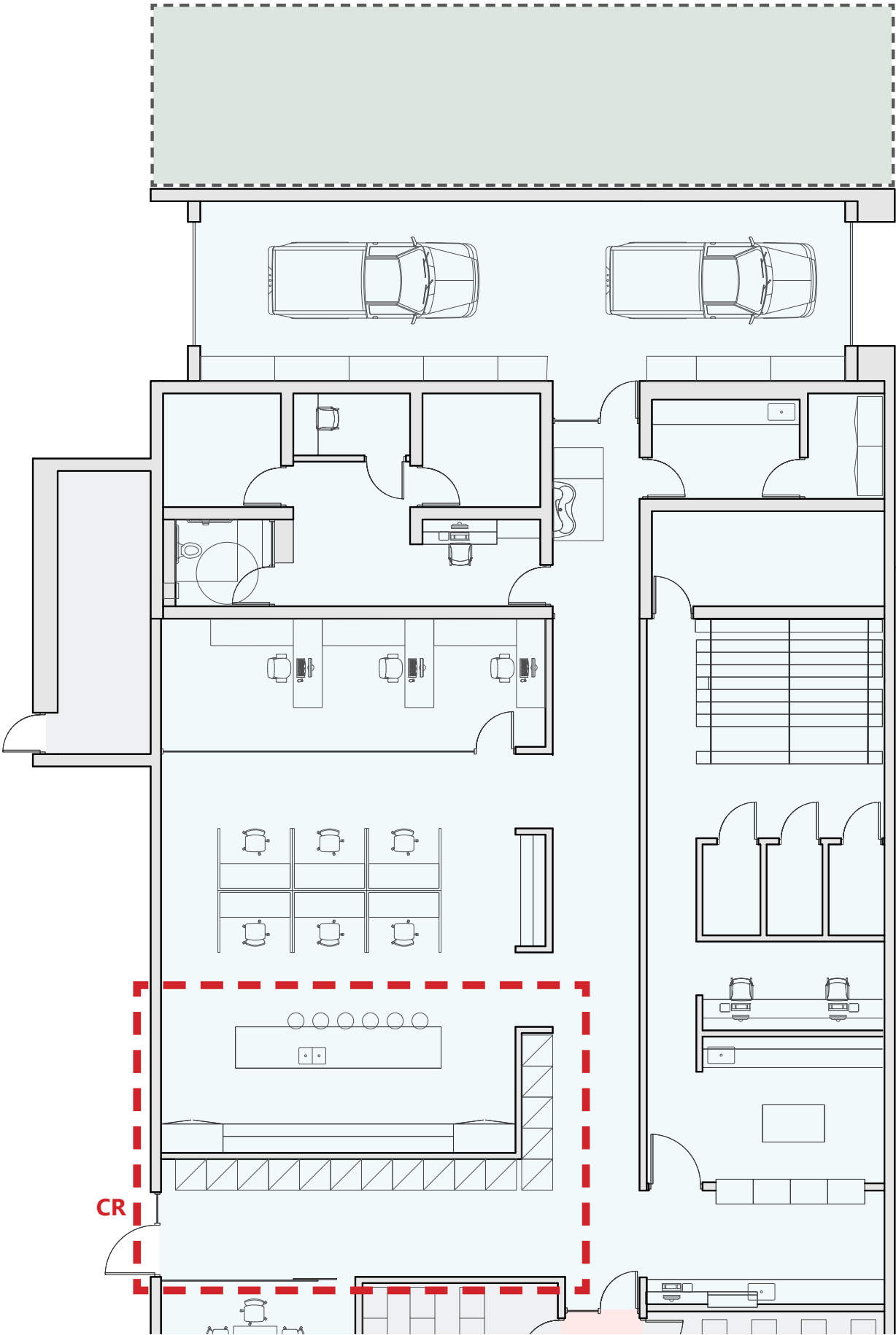
- Any furniture needed here?

FINISHES:

- Hard surface flooring or carpet?
- Painted walls or something else?
- Any specific requests for finish materials in this area?

SECURITY:

- Where and how many card readers?
- Any lockable cabinetry?



PATROL ENTRY:

- Card Reader at 48" wide door (confirm)

LOCKERS GENERAL:

- (16) Lockers at 24"x24" (confirm)
- type of storage needed (shelving, hanging rods, etc..) and material
- Are these an FF&E item or "built-in"?
- Lockable?

LOCKERS FINISHES:

- Floor finish? Locker material, finish, colors? Signage?

LOCKERS FINISHES:

- Carpet with painted walls or something else?
- Any specific requests for finish materials in this area?

KITCHEN GENERAL:

- Confirm all appliance types and quantities (fridges, oven, microwaves, coffee maker, water bottle filler, sinks, etc..)
- Is the island a single level or split (two heights)?
- Confirm amount and style of seats at the island. Stools or task chairs, casters, etc..?

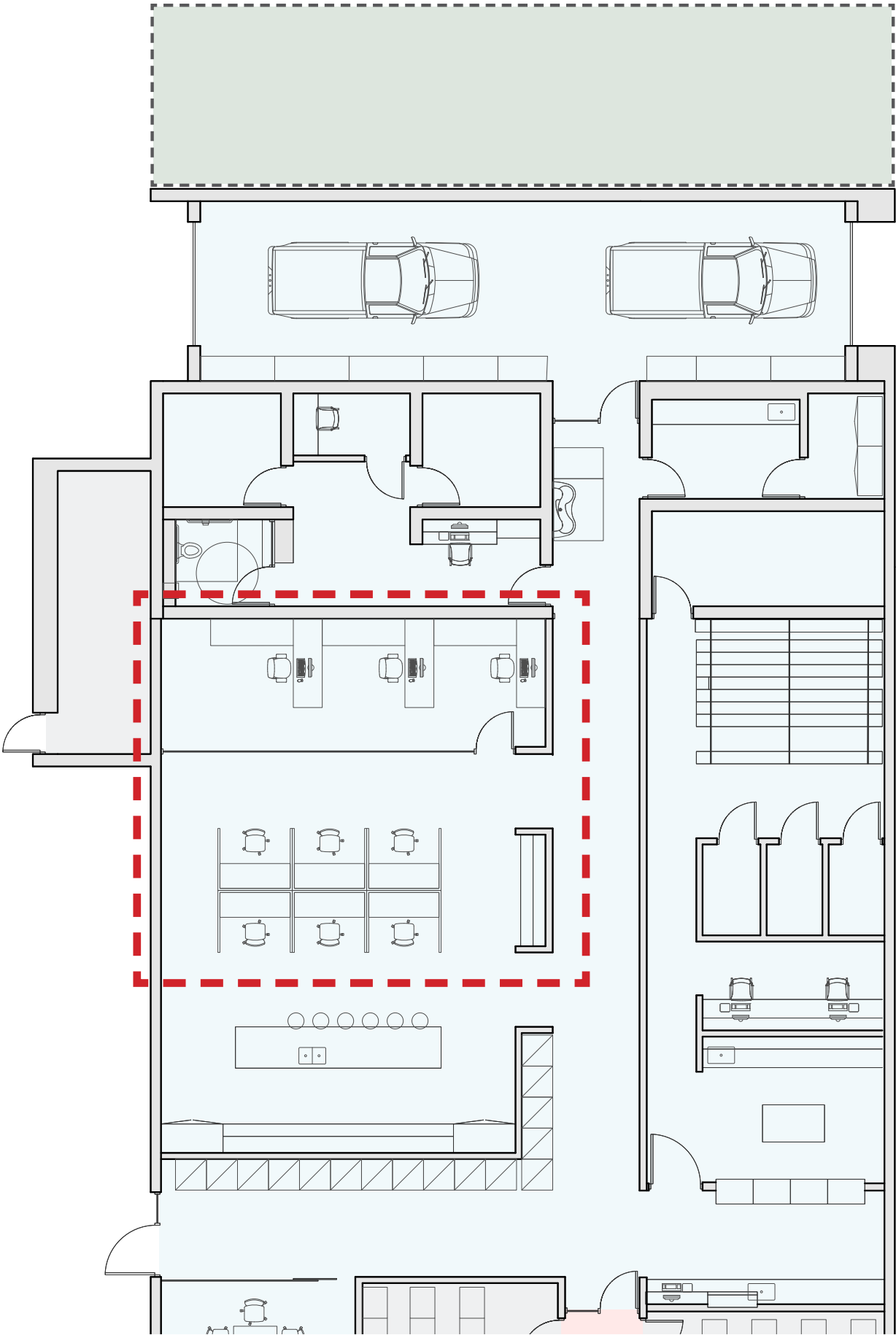
KITCHEN FINISHES:

- Any preferred materials and/or colors of cabinetry and counters?
- Floor finishes/materials?

ITEMS FOR REVIEW: LOCKERS AND KITCHEN



ITEMS FOR REVIEW: WORKSTATIONS AND SERGEANT’S OFFICE



WORKSTATIONS GENERAL:

- Confirm # desks and style (Short, medium, or high partitions? Sit/ Stand?
- Any storage needs at the workstations?
- Is a full-size copy/printer needed at the print station?
- Anything other than printer and printing supplies stored at the print station?

WORKSTATIONS FINISHES:

- Floor finish?
- How much exterior daylighting is desired?

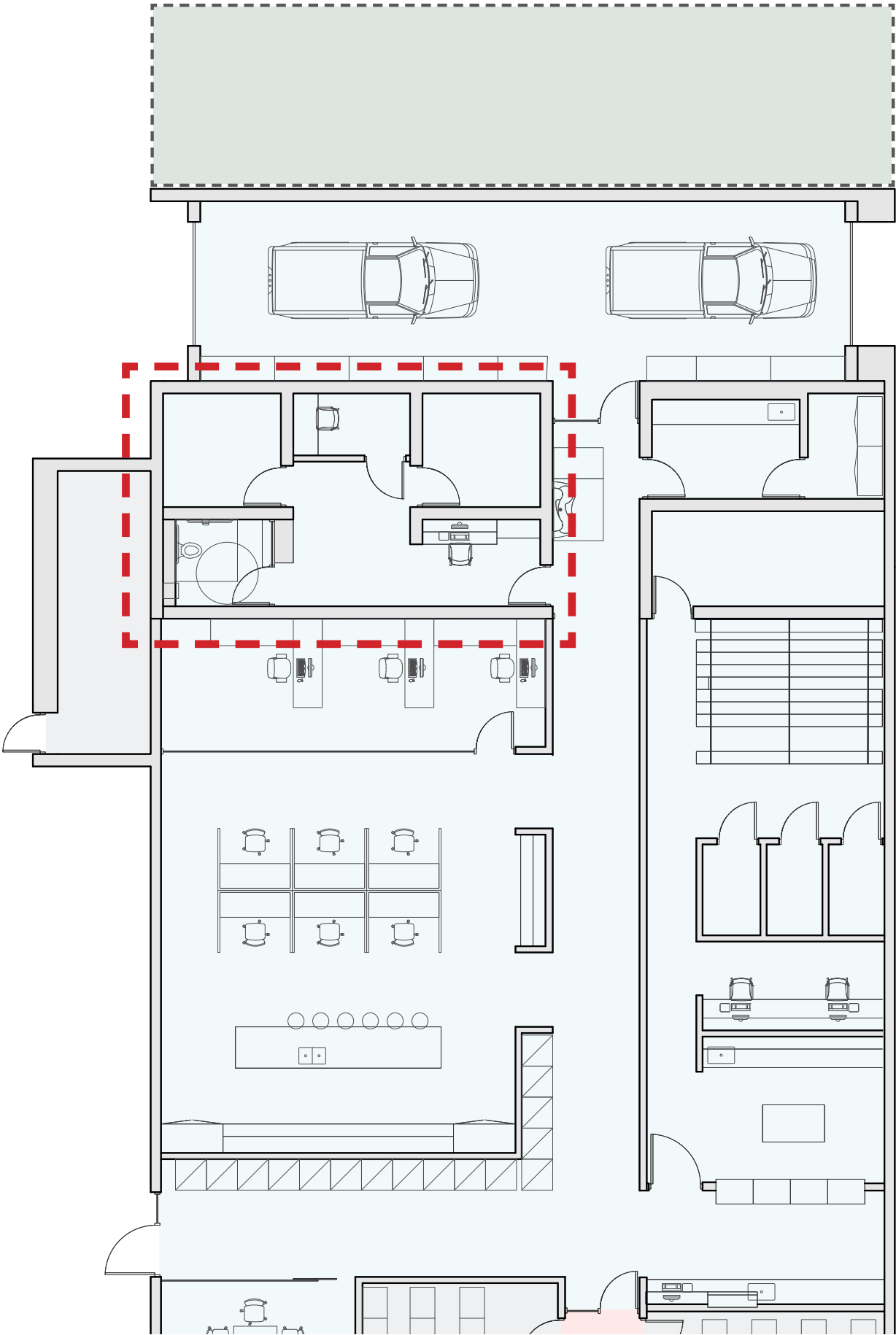
SERGEANT’S OFFICE FINISHES:

- Typical to other private offices or something else?
- Dry erase or pin-up surfaces?
- Confirm amount of interior glazing.
- Any privacy shades needed? Or, privacy vinyl graphics?

SERGEANT’S OFFICE FURNITURE:

- Confirm (3) desks
- What storage needs and quantities for each station?
- Does this room need its own printer/copier?

ITEMS FOR REVIEW: INTOX AND HARD INTERVIEW



SECURITY:

- Access Control? CCTV system?

FINISHES:

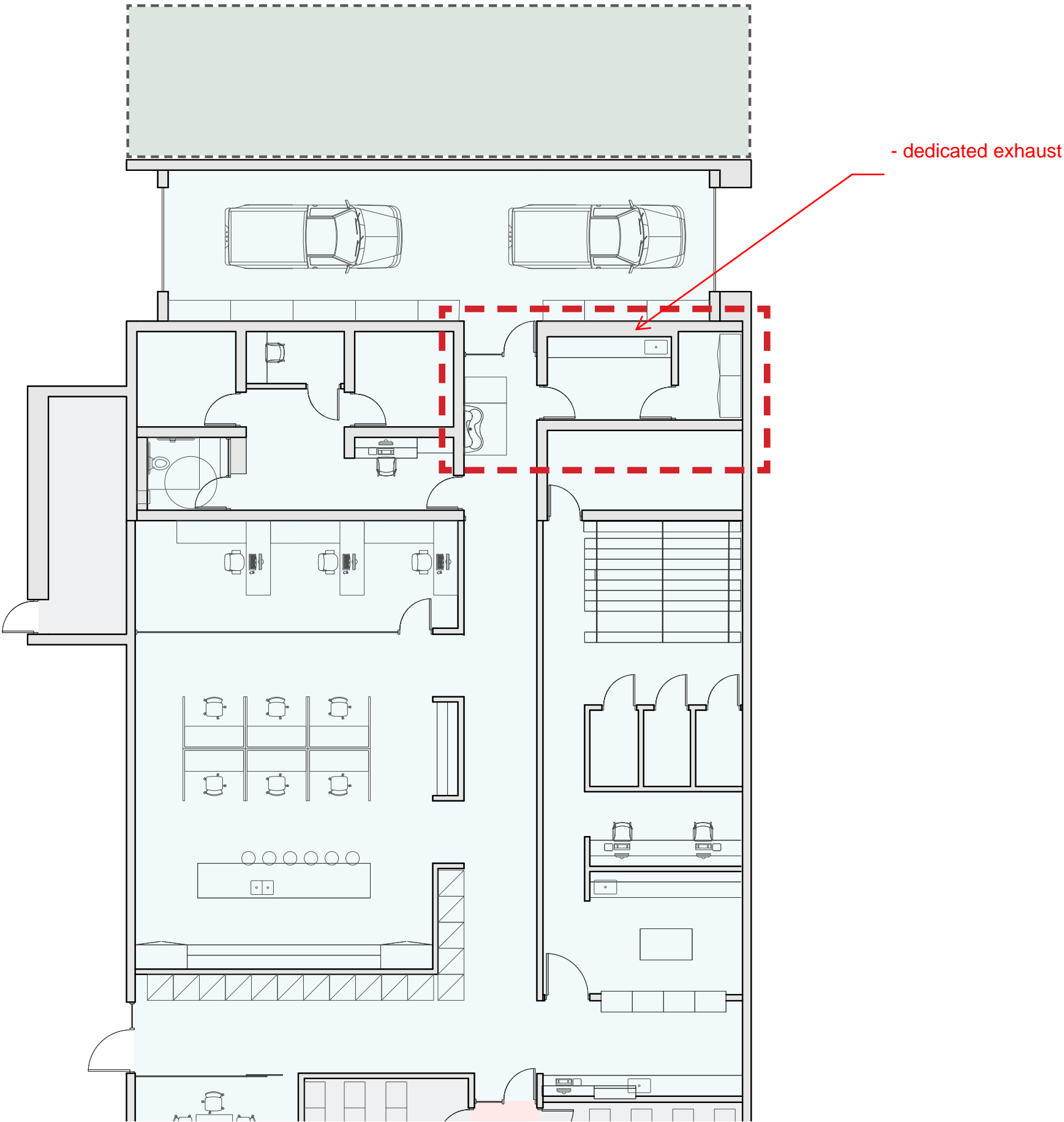
- Confirm specific material or construction needs @ floor, walls, and ceiling for each space

FURNITURE:

- Are the two desktops built-in solutions or desk furniture? Any specific architectural needs in these locations?
- Any specific needs from the furniture in the interview rooms?

A/V:

- Confirm all A/V requirements in each space (screens, cameras, microphones, Intox equipment, etc..)



GENERAL:

- Confirm number of spaces, layout, and seat quantities
- Confirm storage requirements needed (cabinetry, shelving, counters, etc..). Is anything here a purchased product or all built-in?
- Any other specific requirements to these spaces (sink, compressed air, ventilation, lighting, etc..)?
- Is the Boot Wash a purchased product or a built in system? What fixtures are desired (hoses, faucets, eyewash, boot brushes, soaps, hand drying, etc..)?
- Gun / Ammo cabinet?
- Access Control?

FINISHES:

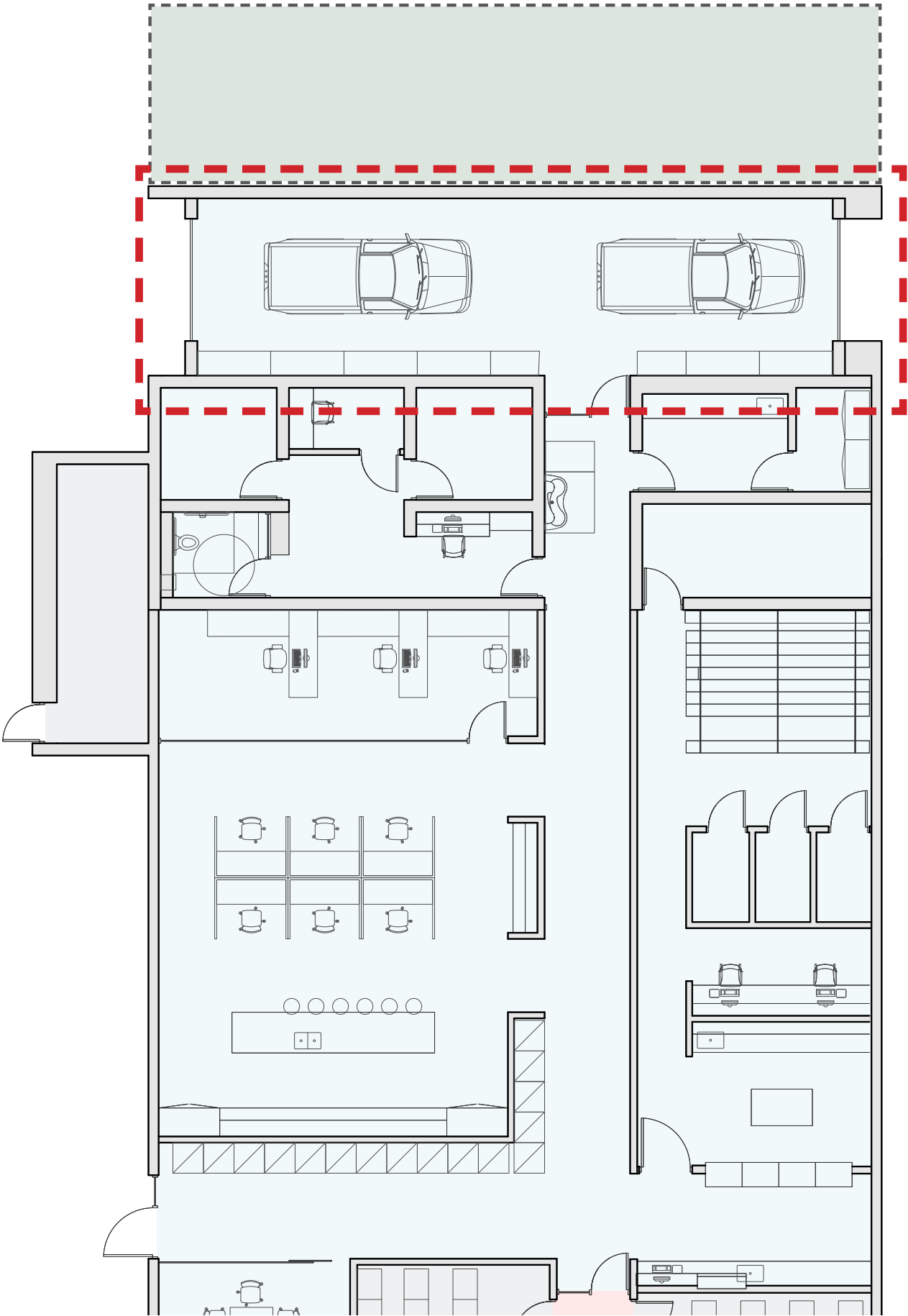
- Confirm specific material or construction needs @ floor, walls, and ceiling for each space

FURNITURE:

- Confirm these are standing room only spaces



ITEMS FOR REVIEW: SALLY PORT



GENERAL:

- Any glazing on the overhead doors?
- Any overhead utilities desired (water, air, power, etc..)?
- Trench drains? (Any wash-down here)

STORAGE:

- 18" deep open storage shelving shown at south wall; Is this adequate?
- Does including storage on the North wall increase value and function of the space?

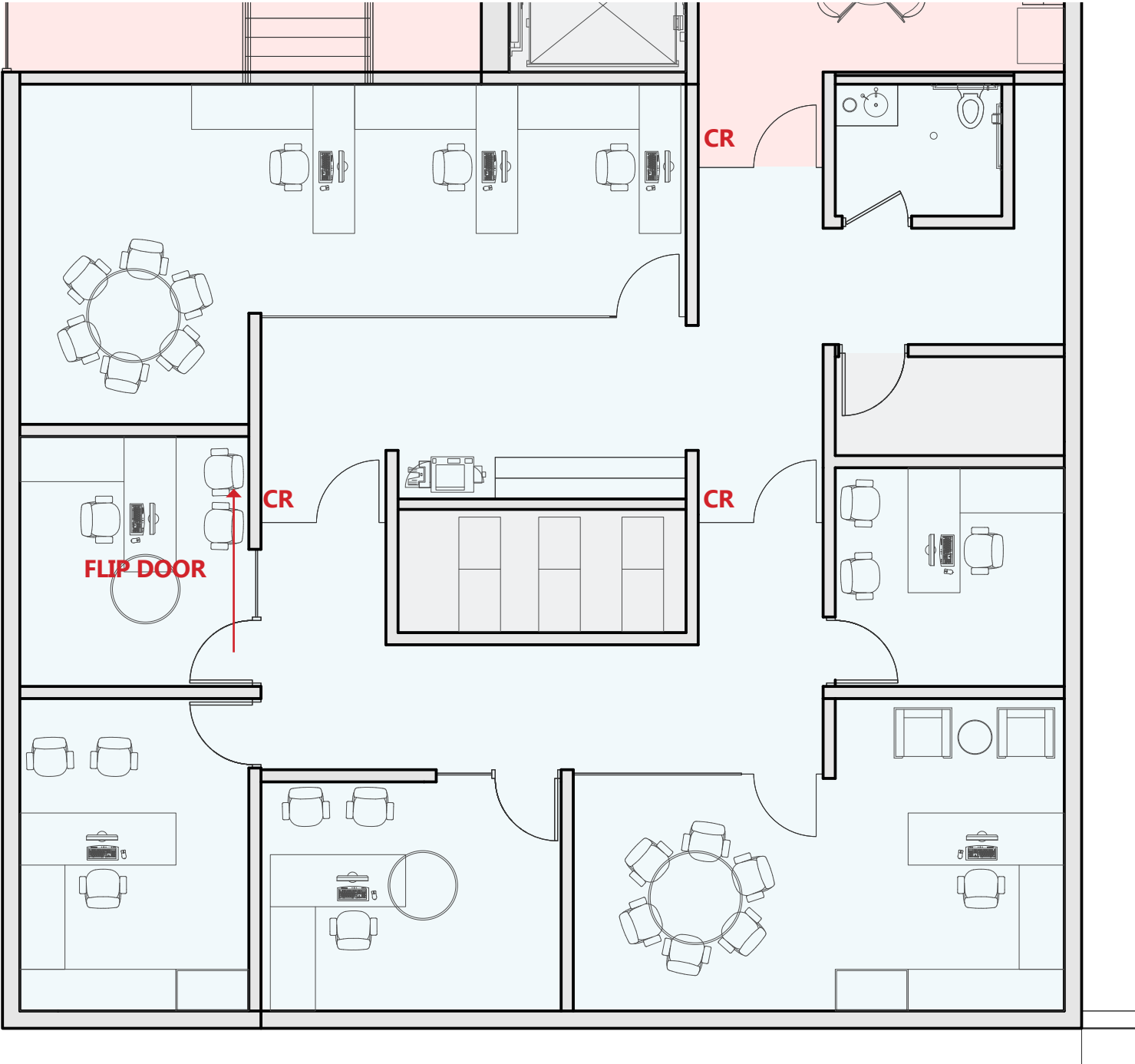
SECURITY:

- Confirm how overhead doors function (entry and exit) with key cards / fobs, or just simple garage door openers & wall switch?
- Access Control to enter from the Sally Port?

A/V:

- CCTV or anything needed?

ITEMS FOR REVIEW: 2ND FLOOR PD



GENERAL:

- Confirm # of offices and general layout

FURNITURE:

- Confirm furniture types and quantities for each room
- What storage needs are needed in each office?

SECURITY:

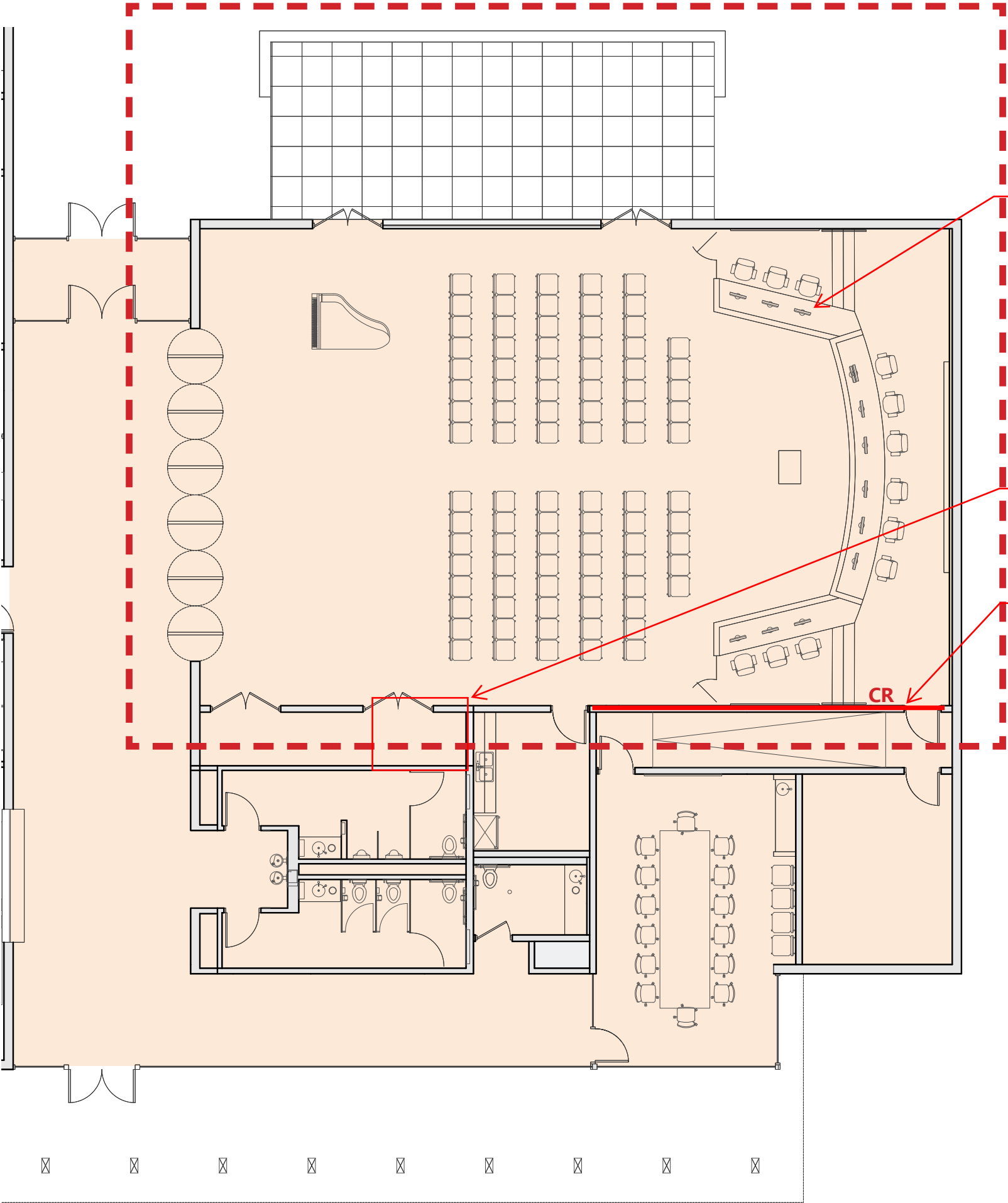
- Confirm all locations of card readers

A/V:

- Confirm what audio and/or visual devices are needed in each room (speakers, cameras, screens, projectors, etc..). How many and where to locate in each room?

FINISHES:

- Confirm typical finish material for floors, walls, and ceilings. Are there any special requests for this part of the building?
- Any dry erase or pin up surfaces needed?
- Confirm where exterior glazing is allowed.
- Is interior glazing on North wall of the Detective's Suite allowed to look down or across the lobby?
- Are roller shades or vinyl patterns wanted on interior glazing for privacy?



DAIS REQUIREMENTS

- What is included at each council-member's station?
- Microphone? Laptop or desktop? Computer Monitor? Tablet? Mouse? Storage (laser pointer; pen / pencils; snacks; pad & paper)? Drawers? Outlets (power, hdmi, phone charger)?
- Bullet-resistant front?
- Is door to conference room corridor (ramp) secure? How?

A/V SYSTEMS

- Projection screen vs monitors (where / quantity)
- Connectivity (video/audio/both) to Conference Room? Lobby?
- Drop-down divider: What is it? How much coverage is needed? What are the wall / ceiling conditions?
- Do we need a/v room (like Spanish Fork)?
- How many camera angles are wanted?

GENERAL ITEMS:

- Solar shades / blackout shades?
- Does the space remain locked when not in use?
- How many chairs will be out at any one time, and how many in storage...? [Identify approximate # that could be stored w/in storage room footprint]
- What other items, other than chairs and podium, will need storage?
- Is the podium on casters or fixed in place? Do the chairs have casters?

SECURITY:

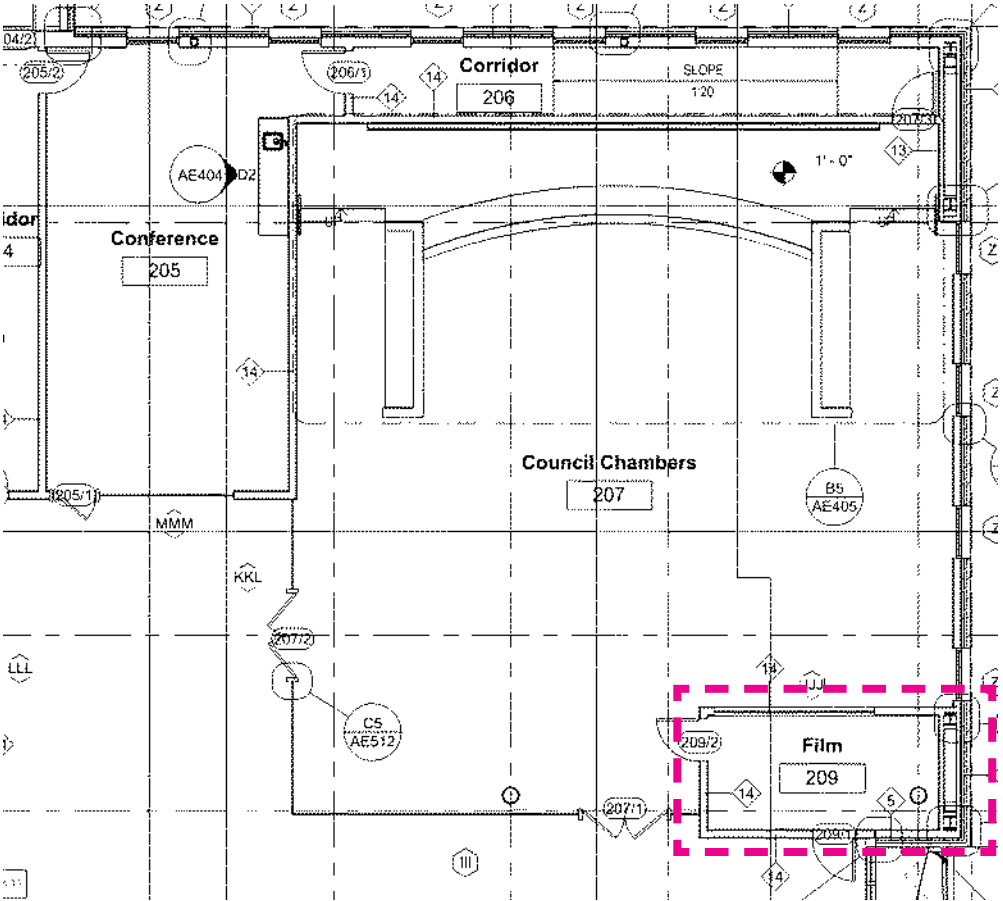
- What are the hours of operation for locked doors and turned off lights?

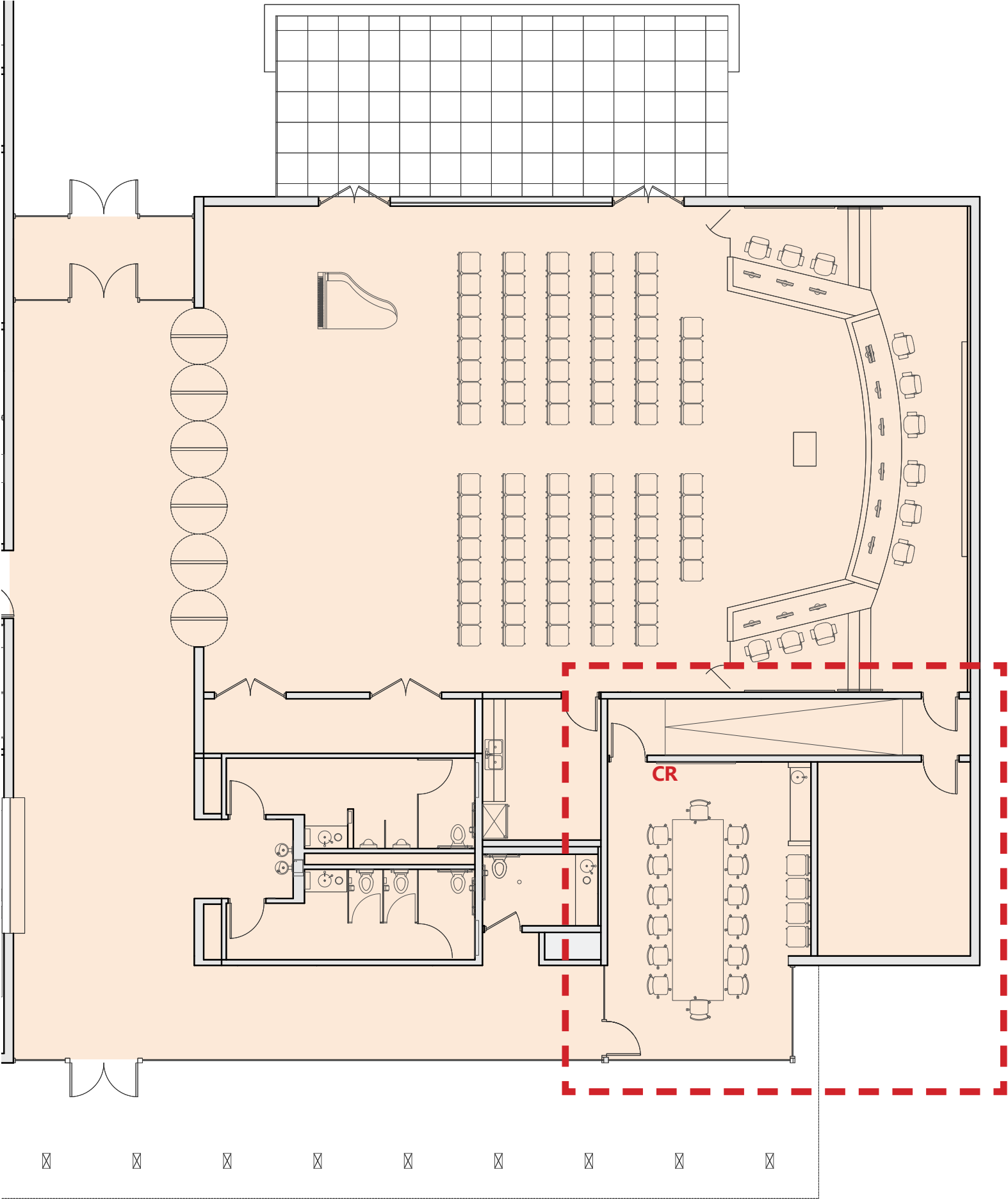
FINISHES:

- Is the whole room carpeted or a mix of materials?
- Any wall finishes other than gyp?
- Signage behind Dais or elsewhere?



ITEMS FOR REVIEW: COUNCIL CHAMBERS





SEATING REQUIREMENTS

- Confirm (14) chairs at the table is sufficient. (4) extra chairs adjacent to table
- Casters? Armrests? Material?

A/V SYSTEMS

- Projection screen vs monitors (where / quantity)
- Connectivity (video/audio/both) to Council Chambers
- Connectivity (video/audio/both) from table to screen/s?
- How many camera angles are wanted, if any?

SECURITY:

- Where are secure access points located? (Key cards / card readers)
- What are the hours of operation for locked doors and turned off lights?

FINISHES:

- Floor, Walls, Ceiling?
- Solar shades? Blackout shades? Both?

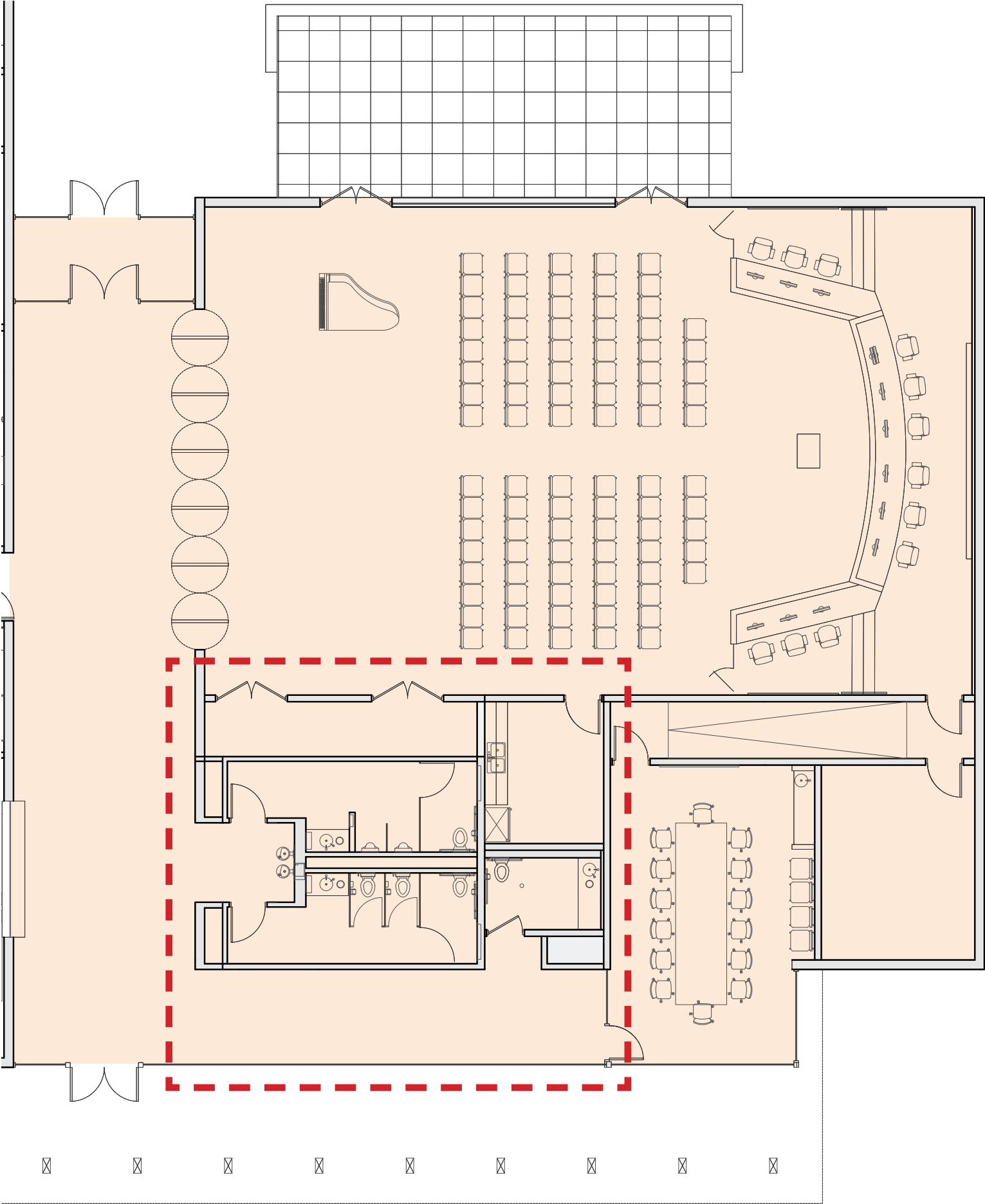
KITCHENETTE:

- Sink, Fridge (under-counter or full size), Microwave?
- Disposal?
- Wardrobe?
- Upper cabinets or just below-counter cabinets?

MECHANICAL ROOM OR JUDGE’S CHAMBERS [TBD]



ITEMS FOR REVIEW: COUNCIL SUPPORT SPACES



COUNCIL STORAGE CLOSET

- What items are being stored here and how many (tables, chairs, both, something else)?
- Lockable?

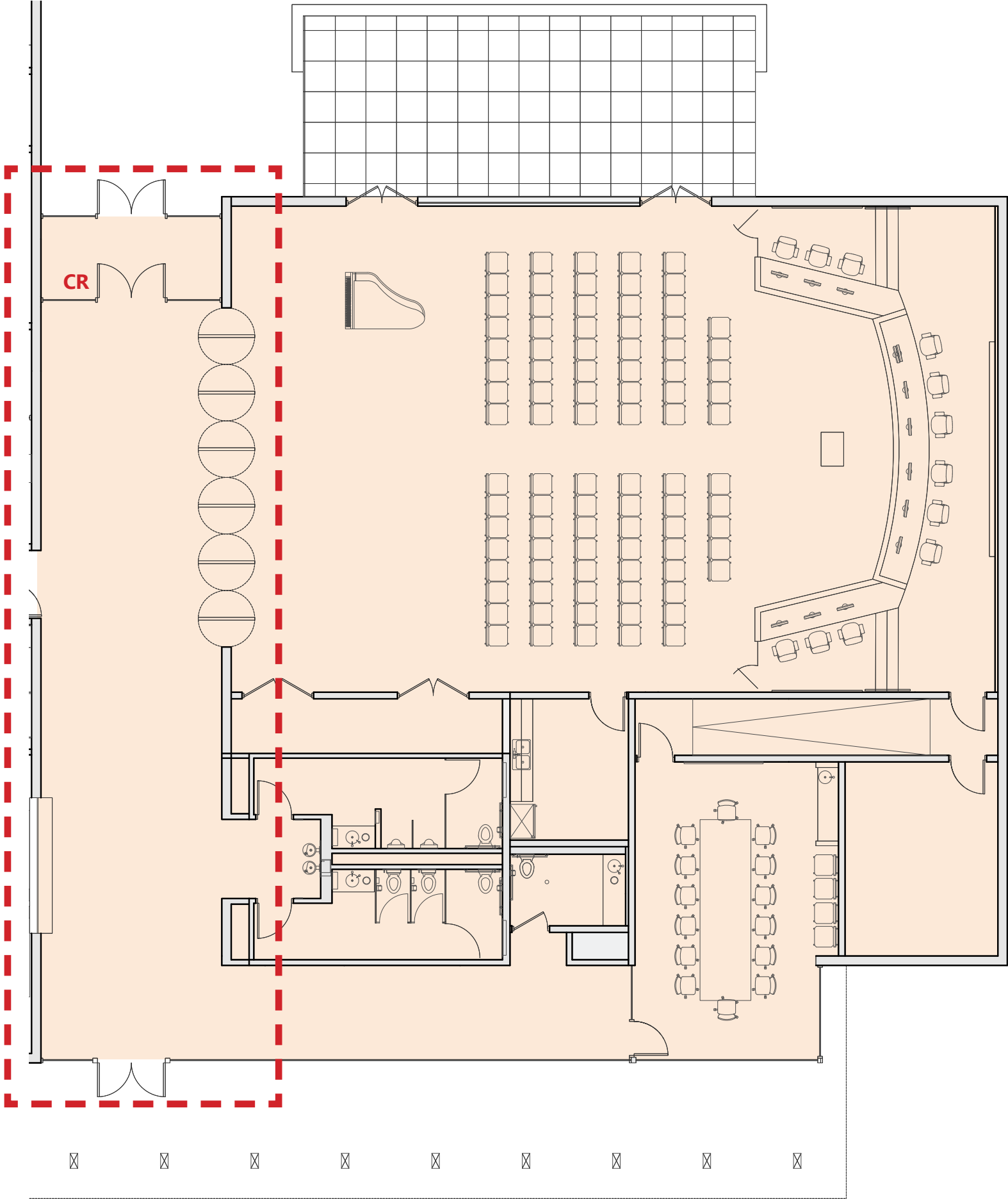
PUBLIC and PRIVATE RESTROOMS

- Any specific fixture types or partition types desired?
- Any lessons learned from other City bathroom facilities?
- Paper towel dispenser or forced air?
- Automatic faucets and soap dispensers?

KITCHEN:

- Full size fridge? More than (1)?
- Pass-thru wall opening to Council Chambers?
- Stove? Microwave? Coffee Maker? Ice Machine?

ITEMS FOR REVIEW: LOBBY



FINISHES:

- Wood, Slate, and a hard floor surface as seen in the rendering. Any concerns or suggestions to this palette?
- Material of Council Chambers doors? Solid or glass?

SECURITY:

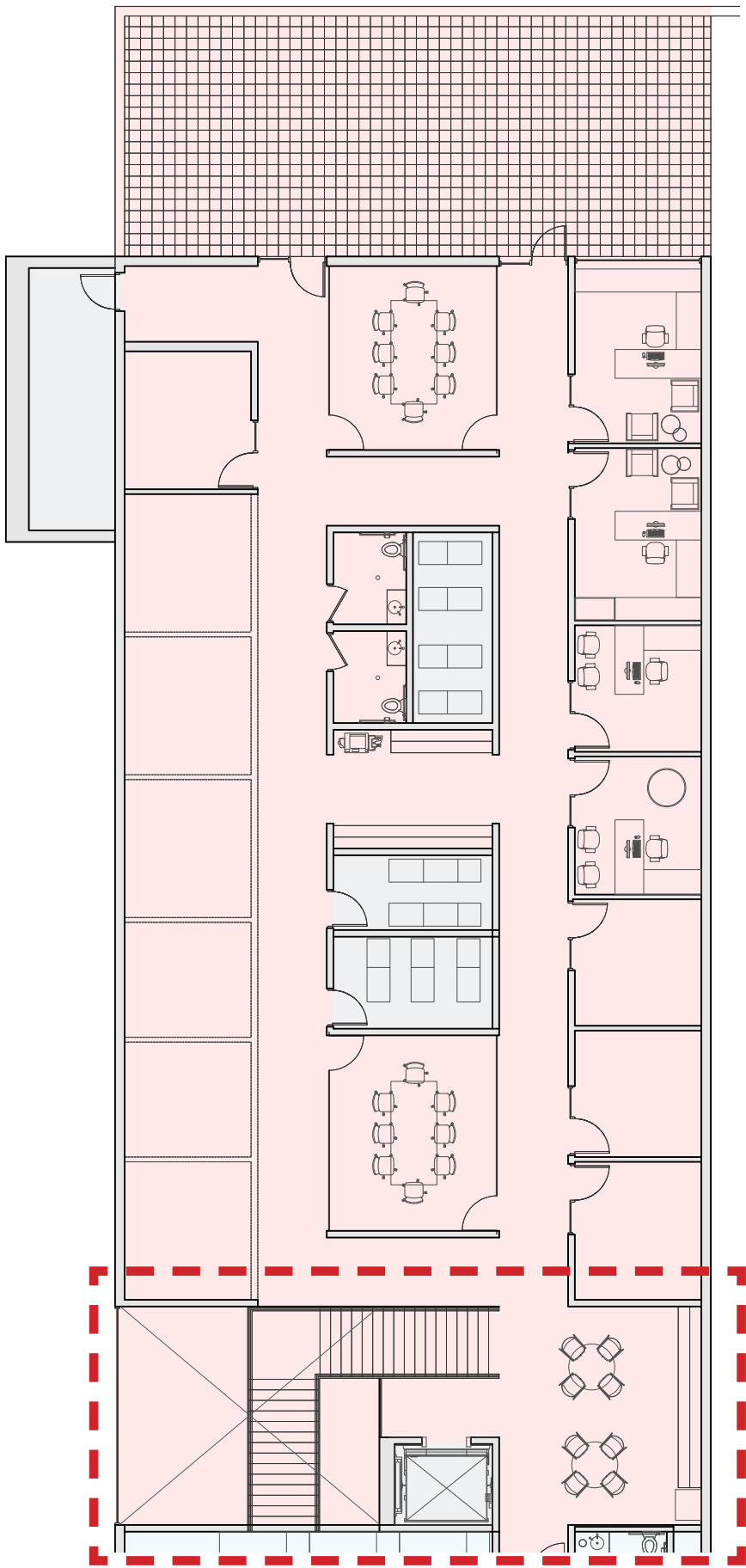
- Card reader locations?
- How should doors lock/unlock for different events?
- Glass partition at reception or a clear opening?

A/V:

- Screens and audio to see/hear Council Chambers events?
- Public information / notification system...?



ITEMS FOR REVIEW: LOBBY AND BREAK ROOM

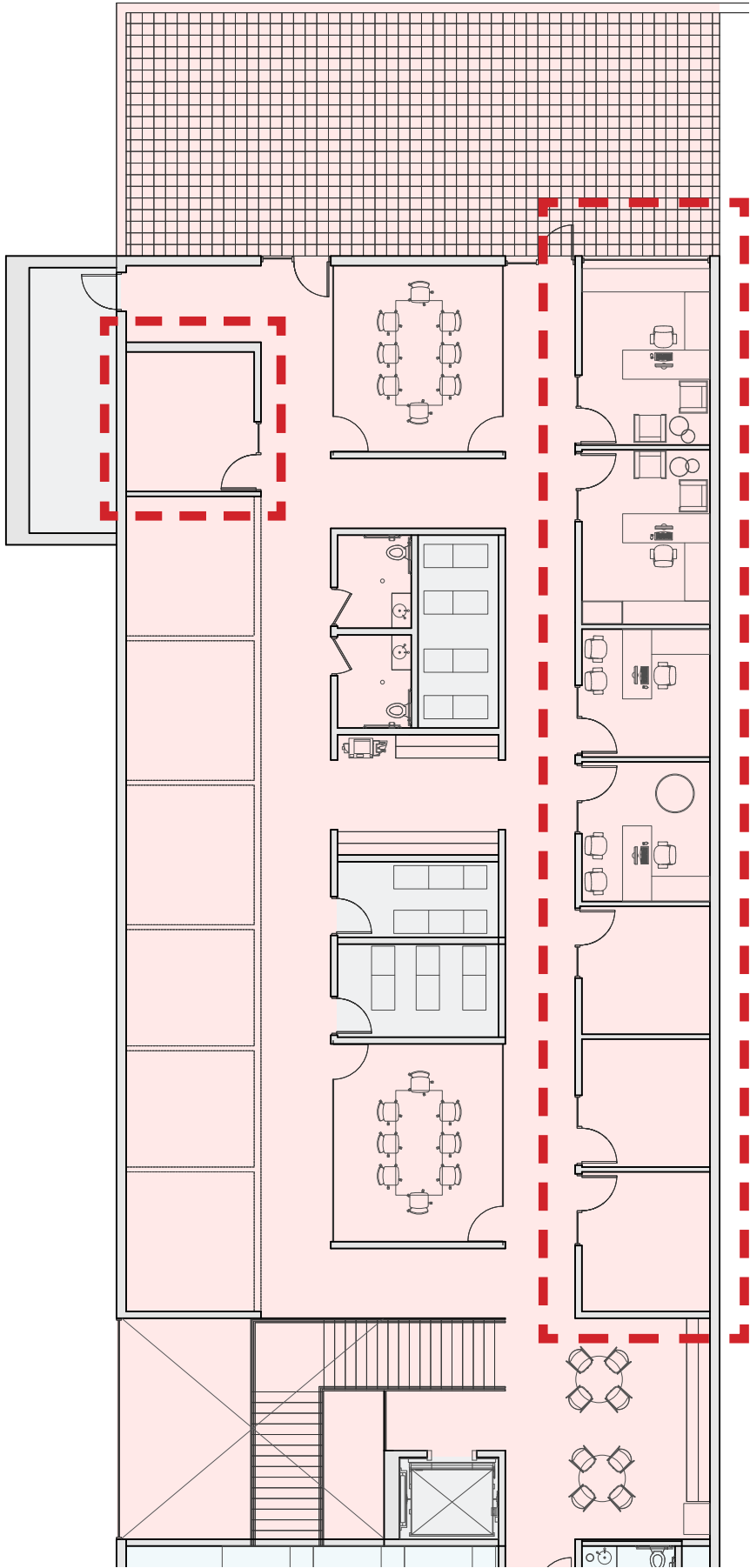


GENERAL:

- Confirm what types and how many appliances (fridge, microwaves, sinks, etc..)
- Current approach is to maximize storage w/ upper & lower cabinets (confirm)
- Wall-mounted TV in the Break Room?



ITEMS FOR REVIEW: BUILT OFFICES



GENERAL:

- Lockable office doors? keyed or card reader?

FINISHES:

- Typical finishes as other offices or are there specific requests for these spaces?
- How much interior glazing is desired at each office? (Glass door with side light, Solid door with glass wall, solid wall with glass infill, etc..)?
- Interior roller shades or vinyl for privacy?

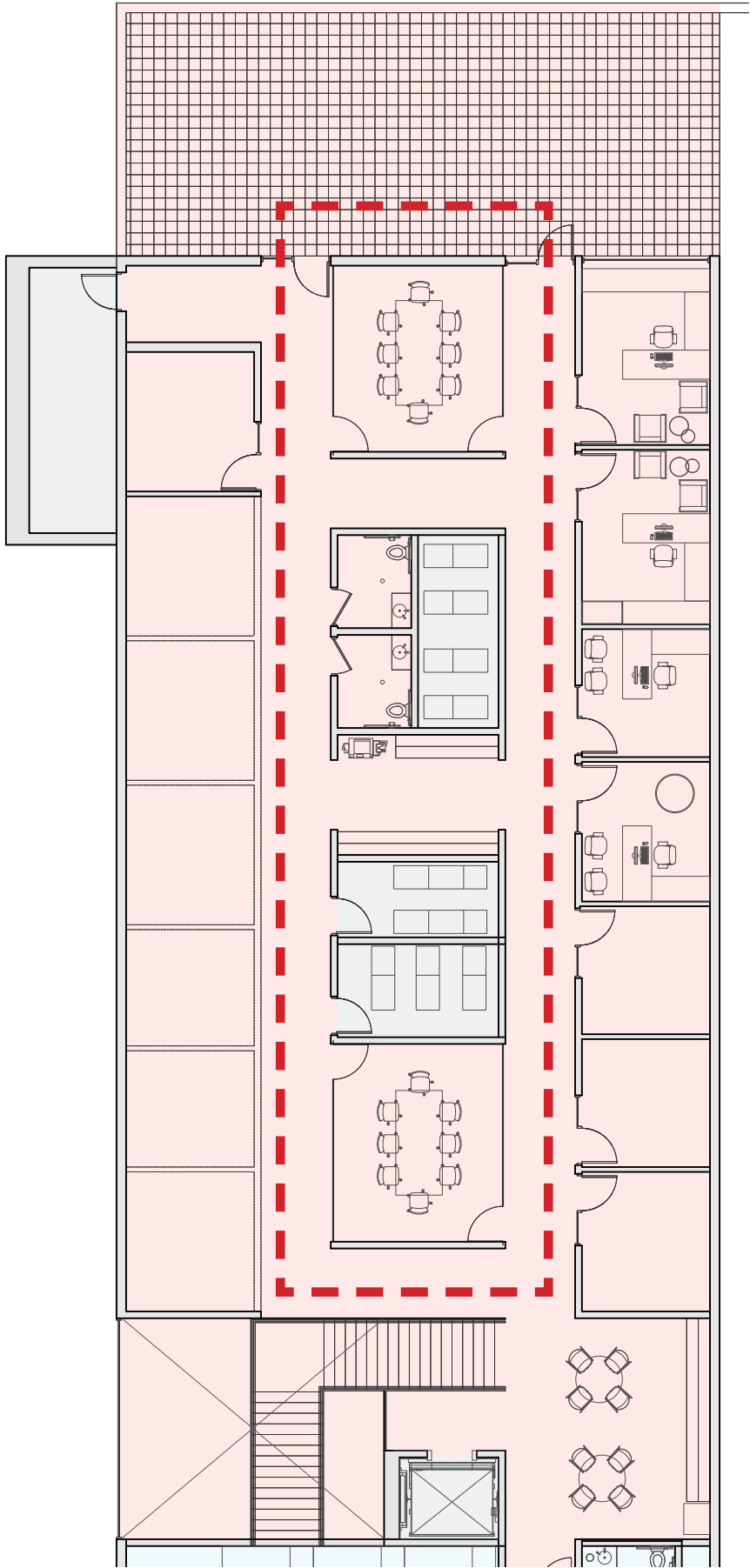
FURNITURE:

- 3-4 configuration shown; any special requests?

A/V:

- Any wall mounted screens or projectors in these offices?

ITEMS FOR REVIEW: CONFERENCE ROOMS AND CORE SPACES



GENERAL:

- Confirm the general layout and size
- Confirm seating counts in each Conference Room

FINISHES:

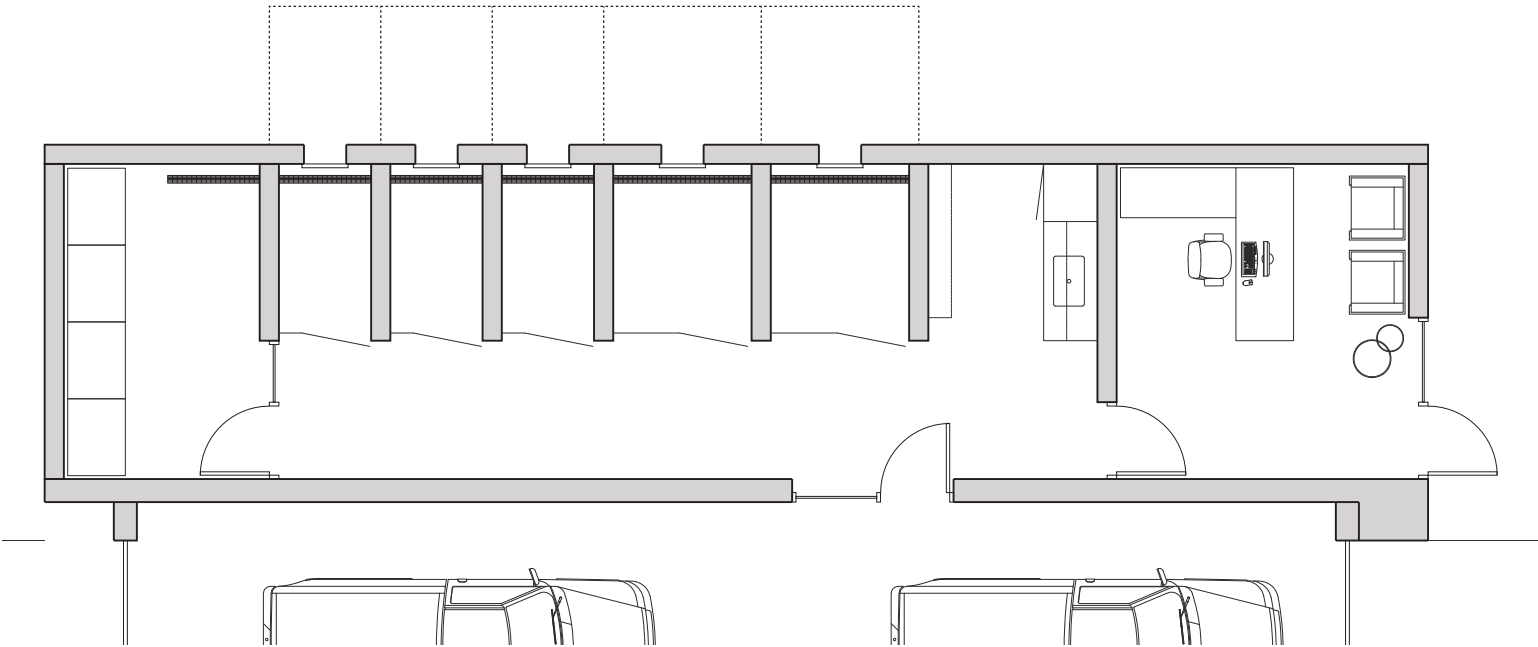
- Typical finishes at Conference Rooms as other offices and corridors?
- Interior roller shades or vinyl for privacy?
- Typical finishes at Restrooms as the others?

A/V:

- Any wall mounted screens or projectors in these conference rooms? Speakers?

ITEMS FOR REVIEW: (POTENTIAL) ANIMAL CONTROL

OPTION 1



GENERAL:

- Confirm the general layout and size
- Do we need a second exterior door from secure side?
- Thoughts on “Lobby” for the public?
- Confirm quantities of dog kennels and cat condos
- How much storage is needed and what for?
- What appliances, if any are needed?
- How much visibility to outside or inside is wanted?
- Will bathing occur here?

FINISHES:

- Durable surfaces, easily washed down
- Wall protection?
- Ground finish of outdoor enclosures? (Grass, artificial turf, gravel, etc..)?

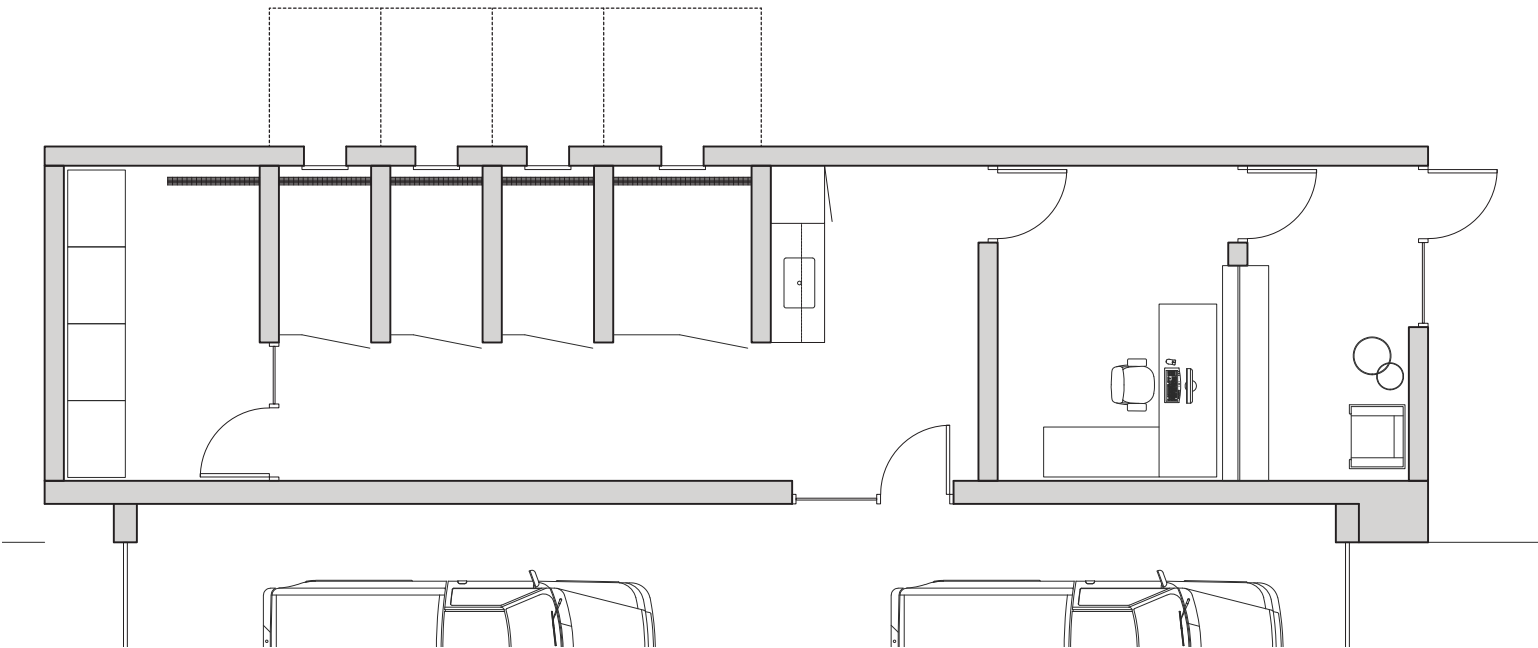
A/V:

- Any cameras or speakers necessary?

SECURITY:

- How to secure the area from the public (Lobby)? How to secure the area from the Sally Port, if necessary?

OPTION 2



SCHEDULE

NOVEMBER

Thursday, November 21 @ 10:30 am - Police / City Hall

THURSDAY, NOVEMBER 28 - THANKSGIVING BREAK!

DECEMBER

Thursday, December 5 @ 9:00 am - North View Fire

Thursday, December 5 @ 10:30 am - Police / City Hall

Thursday, December 19 @ 9 am - North View Fire

Thursday, December 19 @ 10:30 am - Police / City Hall

HAPPY HOLIDAYS!!

JANUARY

Thursday, January 9 @ 10:00 am - Police / City Hall

Thursday, January 30 @ 10:00 am - Police / City Hall

FEBRUARY

Thursday, February 13 @ 10:00 am - Police / City Hall

MARCH

Thursday, March 6 @ 10:00 am - Police / City Hall

DD

DESIGN
DEVELOPMENT

CD

CONSTRUCTION
DOCUMENTS

March

April

May

June

(July)

